

New Castle Career Center Governing Board  
Minutes  
New Castle CEC Board Room  
July 30, 2020

Board President, Christa Ellis, called the meeting to order at 6:45 pm and stated that there was representation from each school corporation. Wes Hammond made a motion to approve the minutes as presented from May 28, 2020. Eric Creviston seconded the motion which carried unanimously.

Mackenzie Jackson stated that there was an agenda revision. Megan Bell was unable to attend, but she had provided the budget information. Casey Carmichael recommended the approval of the agenda as presented. Matt Shoemaker seconded the motion. Motion carried. Mackenzie discussed the NCCC budget. At this time, the balance stands at \$43,495.00. She stated that the Career Center had been very frugal and projected to stay in the positives until the next payment.

Mackenzie Jackson provided a handout and reviewed the current number of applicants accepted into the Career Center. She stated that this is on target with previous school years. With the current numbers and staff adjustments, the budget is expected to stay the same. Mackenzie explained that a new Dental Careers instructor had been hired. She is a legacy to the Dental Program and is very excited about the opportunity. The long-term sub in welding last year will be the welding instructor and is now fully credentialed by Ivy Tech. The HSE Aide will be helping in the office a few days a week with clerical work.

Mackenzie explained that it had been very difficult for Veterinary Science students to find clinical placement in vets offices. Angela Cox, from the Health Department, had been consulted regarding placing students at the Humane Society. Angela felt comfortable with that decision. The group agreed to permit Vet Science students to work at the animal shelter for clinical hours and follow the PPE guidelines.

The first billing will be due in October and then every other month. There will be no changes to the Operating Agreement at this time. The COVID19 NCCC procedures and Early College protocol were discussed. NCCC will follow Ivy Tech's procedures which are more stringent for Early College. The students will attend virtually and in person. The start date and orientation is August 24th. The new calendar and start time were reviewed. The AM Session 8-10:25 AM Cosmetology 7:30-11:30 AM. The PM Session 12-2:32 PM Cosmetology 12-4 PM. All programs will start on August 10th except Marketing and Broadcasting. They will start on the 5th due to Tri and Knightstown start dates.

The ambulance simulator is in the new EMT classroom. This was purchased with grant money from the Henry County Economic Development Corporation and the Redevelopment Commission. It will be a great addition to the program. 90 students earned Ivy Tech

Certificates in 2019. Mackenzie reviewed the 2019-2020 Snapshot and tuition savings from the Career Center. Eric Creviston motioned to adjourn the meeting and Casey Carmichael seconded the motion.